



Brent

Cabinet

Monday 11 December 2023 at 10.00 am

Conference Hall - Brent Civic Centre, Engineers Way,
Wembley, HA9 0FJ

Please note this will be held as a physical meeting which all Cabinet members will be required to attend in person.

The meeting will be open for the press and public to attend or alternatively can be followed via the live webcast. The link to follow proceedings via the live webcast is available [HERE](#)

Membership:

Lead Member Councillors:

Portfolio

M. Butt (Chair)
Tatler (Vice-Chair)

Leader of the Council
Deputy Leader, Cabinet Member for Finance, Resources & Reform and Cabinet Member for Regeneration, Planning & Growth

Donnelly-Jackson
Farah

Cabinet Member for Customers, Communities & Culture
Cabinet Member for Safer Communities & Public Protection

Grahl
Knight

Cabinet Member for Children, Young People & Schools
Cabinet Member for Housing, Homelessness & Renters Security

Nerva
Krupa Sheth

Cabinet Member for Public Health & Adult Social Care
Cabinet Member for Environment, Infrastructure and Climate Action

For further information contact: James Kinsella, Governance Manager, Tel: 020 8937 2063; Email: james.kinsella@brent.gov.uk

For electronic copies of minutes and agendas please visit:
[Council meetings and decision making | Brent Council](#)

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party or trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Introductions, if appropriate.

| Item | Page |
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| 1 Apologies for Absence | |
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| 2 Declarations of Interest | |
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Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

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| 3 Minutes of the Previous Meeting | 1 - 8 |
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To approve the minutes of the previous meeting held on Thursday 16 November 2023 as a correct record.

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| 4 Matters Arising (if any) | |
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To consider any matters arising from the minutes of the previous meeting.

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| 5 Petitions (if any) | |
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To consider any petitions for which notice has been provided, in accordance with Standing Order 66.

Members are asked to note that the following petition(s) are due to be presented at the meeting:

- Planting of additional trees along Bathurst Gardens
- Special Educational Needs and Disability School Transport

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| 6 Reference of item considered by Scrutiny Committees (if any) | |
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To consider any reports referred by either the Community & Wellbeing or Resources & Public Realm Scrutiny Committees.

Resident Services reports

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| 7 Affordable Housing Supply update 2023 | 9 - 34 |
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The purpose of this report is to provide an overview of progress against the Council's targets in relation to the delivery of affordable homes in the borough. The report also sets out specific decisions required for schemes

being delivered directly by the Council, whether this be through the New Council Homes Programme (NCHP) or Regeneration schemes.

(Agenda republished on 8 December 2023 to include an amended version of the report with changes underlined and highlighted in bold)

Ward Affected: All Wards
Lead Member: Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)
Contact Officer: Emily-Rae Baines, Head of Affordable Housing and Partnerships
Tel: 020 8937 1131
Emily-Rae.Baines@brent.gov.uk

8 Air Quality Action Plan Adoption 35 - 48

This report seeks approval for the adoption of the Air Quality Action Plan as well as approval for the Air Quality Management Area Order, which extends the AQMA to cover the whole borough.

Members are asked to note that due to their file size the eight appendices listed in the report have been published as a separate pack to the main agenda.

Ward Affected: All Wards
Lead Member: Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)
Contact Officer: Lauren Salisbury, Air Quality Policy and Projects Officer
Tel: 020 8937 5230
Lauren.Salisbury@brent.gov.uk

9 Corporate Performance Q1 and Q2 2023/24 Performance Report 49 - 66

This report and the performance scorecard (included as an Appendix) set out the position of the Council's performance in the first and second quarter of 2023/24. The content of the report and scorecard focus on progress in delivering the priorities and outcomes set out in the Council's Borough Plan 2023-2027: Moving Brent Forward Together.

Ward Affected: All Wards
Lead Member: Leader (Councillor Muhammed Butt)
Contact Officer: Jon Cartwright, Head of Change and Customer Insight
Tel: 0202 8937 1742
jonathan.cartwright@brent.gov.uk

10 Uncollectable Debt Write-off 67 - 72

This report informs Cabinet of the debts written off between 1 April 2023

and 30 September 2023 that exceed £20,000.00 in relation to council tax, sundry debts, adult social care client contributions, and housing benefit overpayments.

Ward Affected: All Wards
Lead Member: Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly-Jackson)
Contact Officer: Peter Cosgrove, Head of Revenues and Debt
Tel: 020 8937 2307
Peter.Cosgrove@brent.gov.uk

Finance & Resources reports

11 Authority to Award Contracts for the Purchase of Gas and Electricity (October 2024 to September 2028) 73 - 100

This report seeks approval to the award of four year contracts for the supply of gas and electricity to the Council via the LASER Energy Framework to cover the period of the 01/10/2024 – 30/09/2028.

Ward Affected: All Wards
Lead Member: Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)
Contact Officer: Oliver Myers, Head of Environmental Strategy & Commissioning
Tel: 020 8937 5323
oliver.myers@brent.gov.uk

Chief Executive reports

12 Appointment of i4B Holdings Ltd and First Wave Housing Ltd Chair 101 - 104

This report seeks approval for the appointment of Andrew Hudson to take up the position of Chair to the board of the Council's two wholly owned housing companies, i4B Holdings Ltd and First Wave Housing Ltd.

Ward Affected: All Wards
Lead Member: Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Shama Tatler)
Contact Officer: Sadie East, Director - Transformation
Tel: 020 8937 1507
sadie.east@brent.gov.uk

Communities & Regeneration reports

13 Brent Infrastructure Funding Statement 2022/23 105 - 188

This report introduces the Council's fourth Infrastructure Funding Statement (IFS), which has been prepared in line with the Community

Infrastructure Levy (CIL) Regulations (amended 2019).

Ward Affected:
All Wards

Lead Member: Cabinet Member for
Regeneration, Planning & Growth (Councillor
Shama Tatler)

Contact Officer: Martin Holley, Infrastructure
Planning Team Leader

Tel: 020 8937 4811

Martin.Holley@brent.gov.uk

14 Exclusion of Press and Public

The following item(s) are not for publication as they relate to the following category of exempt information set out below, as specified under Part 1 Schedule 12A of the Local Government Act 1972:

Agenda Item 7: Affordable Housing Supply Update 2023 – Appendix 1 (Additional scheme and financial considerations)

This appendix has been classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: “Information relating to the financial or business affairs of any particular person (including the authority holding that information)”

Agenda Item 10: Uncollectable Debt: Write-Off – Appendix 1 (Uncollectable Debt Write-Offs)

This appendix has been classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: “Information relating to the financial or business affairs of any particular person (including the authority holding that information)”

Agenda Item 11: Authority to Award Contracts for the Purchase of Gas and Electricity (October 2024 to September 2028) – Appendix B - LASER Framework Fees Comparison & Appendix C - Forecast annual average electricity and gas prices to 2030

These appendices has been classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: “Information relating to the financial or business affairs of any particular person (including the authority holding that information)”

15 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Chief Executive and Member Services or her representative before the meeting in accordance with Standing Order 60.

Date of the next meeting: Monday 15 January 2024



Please remember to set your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public. Alternatively, it will be possible to follow proceedings via the live webcast [HERE](#)